

El Monte Union High School District Categorical Programs
District English Learner Advisory Committee (DELAC)
May 25, 2017
Minutes

DELAC Members Present:

Maria Gonzalez – DELAC Representative (AHS)	Leticia Macias – DELAC Representative (MVHS)
Maira Torres – DELAC Representative (AHS)	Linda Nguyen – DELAC Representative (RHS)
Gloria Garcia – DELAC Representative (EMHS)	Jenny Cardenas – DELAC Representative (SEMHS)
Leticia Sosa – DELAC Representative (EMHS)	Silvia Martinez – DELAC Representative (SEMHS)
Rossana Alvidrez – Coordinator, EL Program (District)	Hilda Quiñones – DELAC Rep/Alternate (SEMHS)

DELAC Members Not Present:

Margarita Velazquez – DELAC Alternate (EMHS)	Sylvia Youngblood - DELAC Alternate (RHS)
Mariela Garcia – DELAC Representative (MVHS)	Alma Acosta – DELAC Representative (SEMHS)
Maura Perez – DELAC Representative (RHS)	

Others Present:

Edith Echeverria – Director, Instructional Support Dept.	Dr. Edward Zuniga - Superintendent
Carmen Calderon – Instructional Support office (district)	

1. Sign-in and Welcome

Mrs. **Gloria Garcia**, DELAC President, called the meeting to order at 5:50 p.m. with eight (8) members present.

2. Mrs. **Gloria Garcia** asked the members to review the agenda.

Motion: Mrs. **Leticia Sosa (EMHS)** moved to approve the agenda with the addition of item 8b.

Second: Mrs. **Maira Torres (AHS)** seconded the motion.

Vote: 8 in favor, 0 against, 0 abstained, 0 no vote. (8 members present)

3. Mrs. **Gloria Garcia** asked the members to review the minutes for May 4, 2017.

Motion: Mrs. **Jenny Cardenas (SEMHS)** moved to approve the minutes with corrections.

Second: Mrs. **Maira Torres (AHS)** seconded the motion.

Vote: 9 in favor, 0 against, 0 abstained, 0 no vote. (9 members present)

4. Mrs. **Gloria Garcia** introduced Dr. Zuniga and Mrs. Echeverria, who presented the revised Local Control and Accountability Plan. The members were provided with a summary of the actions included in the LCAP and were guided through a review of the line items for each of the five goals. The DELAC members were also provided with a translated version of the line items and had the opportunity to ask questions about the revisions. Mrs. **Gloria Garcia** presented a question on behalf of Mrs. **Maria Gonzalez**, DELAC member representing El Monte HS, regarding the request for a parent workshop for parents of English learners who are also identified as Special Education students. Dr. Zuniga stated that he will respond to this recommendation in writing. Mrs. Echeverria reviewed the four new actions that will be added to the LCAP for next year. There were no additional questions. Mrs. Echeverria informed the DELAC that the LCAP will be presented for public comment on June 14th and then presented to the Board for approval on June 21st. (10 members present)

5. Mrs. Echeverria presented the application for Title III funding and reviewed the expenditure allocations for the 2015-2016 and 2016-2017 school years. The DELAC members had the opportunity to ask questions and/or comment on the expenditures. Mrs. Echeverria indicated that the actions for the allocated funds could also be found on the LCAP summary sheet. Mrs. **Gloria Garcia**, DELAC president, serves as the DELAC representative on the consolidated application, certifying that the DELAC participated in the review of the application for funding. (9 members present)
6. Ms. Alvidrez reviewed the California School Dashboard page on the Graduation Rate Report for the district. The DELAC members were guided on how to interpret the performance level pie graphics, including a comparison of the overall performance level of the English learner subgroup to the performance level of all students and other subgroups. The DELAC members were also provided with the EMUHSD data charts that were presented to the LCAP committee. The graduation rates chart provides a comparison of the graduation rate for the five comprehensive high schools over a three-year period. Guiding questions were asked to help the members understand the chart. The members observed that the graduation rate declined for all schools except for Mountain View HS. The committee also reviewed the chart on the a-g completion rates for the district and on a school-by-school basis. The members noted that the a-g completion rate declined for all schools and that the rate is below 50 percent, except for Rosemead High School. The members agreed that this data highlighted the need for the addition of a Teacher on Special Assignment (TOSA) to monitor and support the success of the English Learners as was described in the review of the revised LCAP in agenda item 4. (9 members present)
7. Ms. Alvidrez requested recommendations for revisions to the English Learner program parent guide that was presented at the previous DELAC meeting. Mrs. **Gloria Garcia** shared some of her suggestions for revision to the guide. If other members had any additional recommendations, they were asked to submit them to the site Categorical Programs Assistant before the end of the school year. Ms. Alvidrez also asked if there were any comments or questions on the parent involvement policy. There were no questions, but the members agreed to continue the review of the policy at the first meeting of the 2017-2018 school year. (9 members present)
8. ELAC Reports (9 members present)
 - Arroyo: Mrs. **Gloria Garcia** presented the ELAC report on behalf of the Arroyo representative. The ELAC discussed various items including the CAASPP results and immigration rights. The principal announced that there will be a change to the class schedule beginning in the new school year to include invention time during the day.
 - El Monte: Mrs. **Gloria Garcia** presented the ELAC report of the final ELAC meeting held on May 17th. Mr. Flores shared information on the importance of school attendance and he reviewed the goals of the School Plan for Student Achievement. The committee also discussed the importance of welcoming the parents of incoming 9th grade English learners to facilitate their transition to the high school culture.
 - Mountain View: Mrs. **Leticia Macias** presented the ELAC report. The ELAC discussed data on the students that complete the graduation requirements and the tutoring program to help students at risk for not completing the requirements.
 - Rosemead: Mrs. **Linda Nguyen** presented the ELAC report. The ELAC committee reviewed various required items including the CAASPP results and the school goals.
 - South EL Monte: Mrs. **Jenny Cardenas** presented the ELAC report for the final ELAC meeting. The committee reviewed the goals for the School Plan for Student Achievement for the coming school year. The Scholarship Committee hosted an appreciation luncheon for the teachers.
 - LCAP: Mrs. **Gloria Garcia**, presented a summary report on the LCAP meeting held on May 10th, at which various topics were discussed including data on the a-g completion, CAASPP results, the district budget summary, and the survey results.

9. Ms. Alvidrez presented Certificates of Recognition to the DELAC members and thanked them for their attendance and dedicated participation in the DELAC meetings held during the 2016-2017 school year. A drawing was held and the winners were Mrs. Hilda Quinones and Mrs. Gloria Garcia.
10. Mrs. **Gloria Garcia** reviewed the announcements and the members were asked to complete the meeting evaluation form.
11. The meeting adjourned at 8:12 p.m.
 - Motion:** Mrs. **Hilda Quiñones (SEMHS)** moved to adjourn the meeting.
 - Second:** Mrs. **Leticia Sosa (EMHS)** seconded the motion.
 - Vote:** 9 in favor, 0 against, 0 abstained, 0 no vote. (9 members present)